



MASTER GARDENER FOUNDATION KITSAP COUNTY POLICY: BYLAWS REVIEW/REVISION

POLICY

The Master Gardener Foundation bylaws contain the rules for the regulation and management of our organization

These bylaws shall be periodically reviewed and revised, if necessary, to meet changing needs.

GUIDELINES

The development and adoption of new bylaws and the revision of existing bylaws are ultimately the responsibility of the Board.

The Board may delegate the review and revision of the bylaws to a special committee.

Foundation membership input during the process will be encouraged.

New and revised bylaws will be presented by the special committee as recommendations to the Board.

PROCEDURE

Review of the Foundation bylaws shall take place every three years or when mandated by changes in existing laws.

The Board shall appoint a special review committee which will consist of at least two Board members and from three to five voting Foundation members.

The review committee will publish articles in the Foundation newsletter about the on-going review process.

The review committee will send a draft of any revisions to Board members two weeks prior to the next Board meeting for their comments.

The final draft of the recommended revisions will be made available at the next Board meeting.

The Board will adopt new revisions according to procedure in Article 8, MGFKC Bylaws, 2004.

Adopted 11/2/2005