



Master Gardener Foundation of Kitsap County

*Promoting long term environmental health
through sound and sustainable horticultural practices*

*The purposes of this non-profit Foundation are solely educational
and charitable to enhance and supplement the effort of the WSU
Master Gardener Program and thereby provide education and
information to the citizens of Kitsap County.*

Master Gardener Foundation Kitsap County

Approved Minutes for Wednesday, July 1, 2009

1. Call to order

Marialis Jurges, President, called the regular meeting to order of the Master Gardener Foundation of Kitsap County at 1:10 PM on Wednesday, July 1, 2009, at the Eagles Nest, Kitsap County Fairgrounds, Bremerton, WA.

Board members in attendance: Marialis Jurges, President, Becky Croston, Vice President; Sandy Livermore, Treasurer, Arlene West, Secretary and Directors at Large: John Mikesell, and Mary-Cathern Edwards. Not present: Peg Tillery and Roland Malan

Members in attendance were: Cat Ross, Sharron Etheredge, Ray Etheredge, Wayne Tysver, Tim Bower, and Donna Hamilton.

Reports and Announcements

Marialis welcomed everyone to the meeting.

Secretary's Report Arlene West

The Minutes of the regular foundation meeting from June 24, 2009 (for July) were accepted.

Treasurer's Report - Sandy Livermore

Current accounts: Checking: \$21,451.93; overall: \$28,300

I increased the \$1000 allotment for the South Kitsap Garden at Olalla to \$1866 to reflect the donation for that garden.

I suggest that we put some money (maybe \$4000 or \$5000) into a CD or at least the checking account to gain a little interest. If we need the money out of a CD we lose 1 month's interest.

Other expenses were expected and planned for.

Respectfully Submitted,
Sandy Livermore, Treasurer

MOTION :Sandy Livermore formally requested that we put \$5000 into a three month CD. Discussion followed with clarification. Becky Croston motioned that accept Sandy's recommendation, Arlene West seconded the motion. **Motion Carried.**

<u>ACCOUNTS</u>	<u>BALANCES</u>
Bank Accounts	
Kitsap Bank CD #4 (131) 7-7-09	\$ 2,574.61
Kitsap Bank CD #6 (133) 4-6-09	\$ 4,637.83
Kitsap Bank CD #9 (136) 9-14-09	\$ 7,978.83
Kitsap Bank Checking	\$ 12,451.93
Kitsap Bank Savings	\$ 657.46
TOTAL Bank Accounts	\$ 28,300.66

Reports by Committee:

Plant Sale Wrap Up: Becky Croston

**KITSAP COUNTY MASTER GARDENER FOUNDATION
PLANT SALE
COMMITTEE POST-SALE WRAP-UP REPORT**

May 28, 2009 1-3pm Fire Station 51: Silverdale Way

Wrap-up, Post Sale meeting: What worked, what didn't work, advice for next year:
Present: Becky Croston, Sandy Livermore, Gary Gratrix, Chrissy Petoff, Wayne Tysver, Cat Ross, Sheri Kiley.

1. Income/ expenses:

A. Sales:

1. Gross at till: \$11,304.26 (does not include calendar sales) incl. post sale bins: \$11,514.26
2. Expenses: \$1472.41
3. Total cleared: \$ 10,041.85

B. Breakdown of some known items:

1. Bee houses: 18 sold -- \$ 15 each -- cost = \$ 0.00 each: \$ 0.00 cleared: \$ 270.00
2. Compost Bins: 20 sold -- \$ 25 each +3/\$20 cost = \$ 223.20 each: \$ 11.16 cleared: \$ 261.80
3. Gloves: 149 sold -- \$ 5 each cost = \$ 230.75 each: \$ (varied) cleared: \$ 514.25
4. Calendars: see separate report.

5. Veggies: 144 Basil at \$252.00. Tomatoes/Peppers: 728 plants: \$461.38 (.63 each)

2. Remaining inventory for sale:

1. Gloves: Old: S=0. M=62. L=24 -- New: S=42. M=104. L=18. T: S=42. M=166. L=42 (T=250)
250 = + \$1,250.00 / Cost: Old: \$ 241.66 New: \$309.96 = T: - \$551.62
Should clear: \$ 698.38

2. Bins: 4/ \$100 -- \$ 25.00 ea. cost = \$ 44.64
Should clear: \$ 55.36
\$ 753.74

Discussion Items:

1. **Tables and chairs** okay for '10: set-up: 6, 6' tables, 70, 8' tables, 20 metal chairs, 1 tall ladder (need 12 ft.)

2. **Budget:** \$2500.00 total, (extra for clothing) Request: \$2500 for 2010.

3. **Publicity:** Committee decided to discuss paying for advertising, and will get our information directly to the news groups in 2010 for their free community advertising in 2010.

4. Promotions:

A. Gary: mini posters: no change. (No large posters –not cost-effective: decided '07)

B. Bookmarks: Becky has some left from last year that are Plant Sale only (no calendar promo on back.)

C. 10 by 3 ft. banner works great in front of the building.

D. Yard Signs and stakes: need anti-wind support on the other sides: Wayne will work on this.

5. Quantity ordering:

A. **Natives:** Gary said we have left-over trees and may not need to order any for '10. Gary worked up a list of natives we should order, and will coordinate with John Mikesell for next year's ordering. Sheri suggests we perhaps buy specialty natives, perhaps through "Far Reaches Farms" (or other) for wholesale prices.

B. **Veggie starts:** (Dave Hallsaver, Foxglove Nursery, and MG donations.) We added the purchase of Basil from Foxglove this year, which all sold for a good profit. We should continue ordering from Foxglove, as we can depend on their quality.

C. **Gloves:** we may have enough for next year without ordering, or just add to sizes as needed. Sheri suggested Foundation members who volunteer could carry an assortment of gloves to sell

wherever they can during the year. Offering them at Seminars would be a good idea too, and at our gardens.

6. Donations:

A. It was decided for '10 to not solicit from other commercial sources: we want to maintain a high level of quality plant material grown specifically for our sale. All donations should be pre-approved.

B. Hosta: Becky is trying to find a reasonably-priced wholesale source for starts, so that volunteers could grow them in gallon pots for our sale. These do not require greenhouses.

C. Heidi Kaster of Dragonfly Farms Nursery donated 48 Hellebores. Thanks to Julie Rhee, we were given 225 Hellebores of three varieties by a generous vendor, which all sold, including more that were donated by Ann Varlay. It was a real plus to have a new, popular plant to sell!

D. Boxes: thanks go out to those MG's who heard the plea and brought their boxes! This was so successful; we plan on doing it again next year, as our original source dried up. We hand out about 300.

7. Other:

A. Dana Coggon : Noxious Weeds Display and Clinic: went well.

B. M.G. clinic table: went well. If you like to sit during the sale, this is the place!

C. Native Plant/ Shoreline Stewards Tables in back: went well. John Mikesell would like to thank the following Interns for their hard work educating in this area: Brett Annear, Linda Johnson, Janet Felty, Carol Haskins, Judy Guttormsen, and Omie Kerr.

D. Thank You cards were sent to Foxglove Greenhouse (veggies) and Jeff Erickson (Hellebores.)

E. The Committee started to list the Master Gardeners who worked so hard on this Plant Sale, but then we realized that there were so many, and we didn't want to leave anyone's name off the list. No one kept track of the many who dropped off massive amounts of plants which were well-labeled and in great shape. Many spent hours tending to their plants at home and that effort counted! A "salvage team" gathered a variety of natives for this sale, which was a new effort this year.

Next Year:

A. Maintain: No Pre-Sale for '07. Anyone can start buying Friday 9am. Only cashiers can pull earlier.

B. Again, get the word out to have Foundation Members and MG's donate plants. Fall: get into

the newsletter via a separate flier, what sells, etc. and print extras to hand out to the new Rookie class.

C. The idea of growing sweet peas in hanging pots came up, but we didn't do that for '09. We decided the weather (cold and wet!) would have stunted them (in hindsight) and they would not have been quality plants. We do have seeds donated, and may take a chance on growing them for next year at little cost.

D. Extension handouts: plan on 600. We counted 539 sales slips for '09.

E. Volunteers: Chrissy Petoff was chair of this part of the sale and did a great job. She would rather head up the Chair position of the "Salvage Team" for the next year and we are excited to have her take this on. This means we need a new Chair of Volunteers for 2010. Although sales slumped by noon Saturday, by 1pm there was a rush---so we need people to stay as cashiers and tallies until the bitter end next year.

F. We discussed having general purpose potting soil available to our Master Gardeners for potting up, perhaps at our major gardens in the county ---such as we have at Anna Smith. There is concern that the soil may not be used for the plant sale, however, so this needs more advice and discussion.

G. Adding vendors: five MG/F members sold calendars at the Pierce County and King Co. Plant sales, observing how they did their sales. We noted they had barely any turnout for classes during their sales. Also, after discussion, we concluded that the effort in running a "vendors section" would not be viable in our county.

H. We are waiting to hear from our Extension Director about county budget cuts and how that will affect our maintaining the free use of the Fairgrounds and equipment for 2010. The committee will discuss the results this summer and report back to the Board.

---end---

2010 Calendar FUNdraiser: Cat Ross, Chair

Calendar sales continue to be steady even at this early part of the year. Only 508 calendars to hit the breakeven point! How great that is with 6 more months to sell this is stacking up to be a great project. There are several Calendar venues on the schedule. Master Gardeners and Foundation members are encouraged to participate and have some fun with this FUNdraiser! The more people involved the greater the fun! Contact Cat Ross if you can provide moral support and energy to this effort so she can get you on the schedule right away, don't miss out!

Having a booth or being part of the MG booth at the fair will be a key to the continued success of this fundraiser.

The calendar models will be in the "Whaling Days Grande Parade" on July 25th. Anyone Wanting to join the group can contact Arlene West.

Newsletter Committee – Gary Gratrix, Newsletter Editor

No formal report. The Foundation is still in need of someone willing to take over as editor of the Newsletter. The next newsletter will the last Gary will be able to publish.

Newsletter articles must be submitted by July 15th and any submissions would be appreciated.

Seminars Report: Debra Ady, Chair, Report offered by: Cat Ross

The Seminars are going very well. On June 15th Sue Goetz taught on mulching with rock in warm areas of the garden, it was fascinating and well attended.

July 15th will be the last seminar for 2009. There will be a potluck before the seminar at 12:00. “Sustainable Gardening” will be taught by Sharon Howard at 1:00 PM. Everyone is encouraged to attend.

Debra Ady has resigned effective July 15th as the seminar coordinator. She has done a superb job this past year. If anyone is interested in this volunteer position please contact Cat Ross or Debra Ady.

Descriptions of the duties of the seminar coordinator have been written see Secretary Arlene West for a copy of the responsibilities.

Fieldtrips: Marialis Jurges

The fieldtrips have had great attendance and enjoyed by everyone. There are still several opportunities coming up. July 29th there is a South Kitsap trip for both morning and afternoon. Contact Marialis for more information.

Native Plant: John Mikesell

John has been conducting native plant fieldtrips and the next one's are scheduled for July 17th on Bainbridge Island and August 21st Contact John Mikesell for details.

Bainbridge in Bloom: Marialis Jurges

Bainbridge in Bloom is on July 10, 11, and 12th. More docents would be appreciated. If you would like to be a docent or know of anyone interested contact Marialis Jurges. Free tickets are given to those that volunteer as a docent, participants do not have to be Master Gardeners.

Recognition for Foundation Members: Marialis Jurges

Arlene West, Secretary
July 1, 2009

7

Foundation members should contact Marialis with the names of Foundation Members they feel should be recognized for exceptional service for 2009.

UNFINISHED BUSINESS:

Strategic Planning date will be set when all members are present.

Fundraising idea for the future.:

MG Tour of Home:

State Foundation: Roland Malan

Roland was not present but we discussed the State Foundation chartering a bus from Seattle to the State Convention. Cost would be around \$61 per person. Other options include Roland's van which would be a little less expensive with a minimum of four persons.

There is no objection to selling the calendar at the convention.

Membership Form:

Wording of the membership form is still waiting for revisions.

Nominating Committee Report: Donna Hamilton

Donna submitted six resumes from extremely qualified candidates for the open board positions. We currently have seven members on the board and our by laws allow for nine.

We discussed the idea of adding two additional board positions so there would be nine positions. The general consensus of most of the board was that we remain with seven members and encourage those wanting to be involved to head up committees.

Certificates of Appreciation:

Mary Cathern-Edwards suggested we create appreciation certificates for the businesses or individuals that support the foundation. Mary Cathern will design, print, and present a prototype of a certificate at the next meeting for approval.

Election:

Donna Hamilton suggested that following the August 5th meeting we stuff the envelopes for the upcoming election. Everyone agreed that we will stuff the election envelopes following the next meeting.

Arlene West, Secretary
July 1, 2009

8

Anna Smith Garden:

Wayne Tysver brought in the sign in sheets from Anna Smith Garden. Accumulated hours are 965 from March through June. Participation at all the gardens are commendable! Bravo!

Quarterly Checks:

The November 12th minutes read that we would table a decision on quarterly checks to WSU Extension Kitsap for the Master Gardener Program until after the plant sale. Becky suggested we need to discuss this item since the plant sale is now behind us. After a brief discussion it was decided that we wait until the August meeting to continue with this agenda item.

Meeting was adjourned at 2:50 PM