

Master Gardener Foundation Minutes

Arlene West

April 7, 2010



Master Gardener Foundation of Kitsap County

Promoting long term environmental health

through sound and sustainable horticultural practices

The purposes of this non-profit Foundation are solely educational and charitable to enhance and supplement the effort of the WSU

Master Gardener Program and thereby provide education and information to the citizens of Kitsap County.

Master Gardener Foundation Kitsap County

Minutes for Wednesday, April 7, 2009

Call to order

President, Becky Croston called the regular monthly Master Gardener Foundation board meeting to order at 1:00 PM on Wednesday, April 7, 2010 at the Meadowdale Fire Station, Bremerton, WA.

Board members in attendance were: Becky Croston, President, Roland Malan, Vice President, Fred Abrahamson, Treasurer, Arlene West, Secretary, and Directors at Large: Martha Alexander and Jim Rodman. Peg Tillery attended from the Extension office. Mary-Cathern Edwards was unable to attend.

Members in attendance were:

Ray Etheredge, Sharron Etheredge, Georgie Pulliam, Carol Harcharik and Donna Hamilton.

Reports and Announcements

Secretary's Report: Arlene West

Martha Alexander moved that the minutes of the March meeting be accepted as written. The motion was seconded by Jim Rodman. Motion Carried.

Treasurer's Report – Fred Abrahamson

Master Gardeners Foundation Kitsap County

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Treasurers Report

Provided by Fred Abrahamson, Treasurer

Through 3/31/2010:

1. The checking balance \$6,721.44
2. The savings balance is \$500.21
3. The Money Market balance at Kitsap Credit Union is \$14,013.68
4. The combined CD balance is \$20,462.87

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Our overall cash resource is \$41,698.20

Breakdown of CD's
Kitsap Bank (131) 7/7/10 = \$2,558.38
Kitsap Bank (133) 4/6/10 = \$4,684.89
Kitsap Bank (136) 9/14/09 = \$8,207.85
Kitsap Credit Union (70) 2/12/12 \$5,011.75 @ 1.8% 24 months

Budget vs. Actual 3/31/2010

We have an income of \$3,702.80 and \$3,379.77 in expenses for a positive \$323.03 through March.

The 2009 Federal Income Taxes are ready to be submitted. Boy was that fun!

It was moved by Martha Alexander and seconded by Jim Rodman to accept the March financial report as written. Motion Carried.

Plant Sale Report: Becky Croston

KITSAP COUNTY MASTER GARDENER FOUNDATION
PLANT SALE
REPORT FOR THE BOARD: APRIL 7, 2010

Last meeting: March 4, 2010, 1-3 pm, Fire Station 51- Silverdale Way
Members: Chair: Becky Croston; Gary Gratrix: natives, tomatoes;
Sandy Livermore: publicity; Sheri Kiley: gloves, veggies; Georgie Pulliam:
Volunteer coordinator; and Chrissy Petoff & Christina Nelson: Salvage team coordinators.

- A. Times of sale: (May 6: 9-5: set-up. May 7: 9-5. May 8: 9-2)**
- B. Next meeting: May 27 wrap- up, 1-3 pm, location to be determined.** All major business has been taken care of in prior months, so now committee members are continuing to do their tasks, and will not have an April meeting. We are exchanging e-mails to deal with issues as they come up between March 4 and the sale.

1. Plant discussions:

- A. The Salvage teams have already collected over 650 plants and know they have exceeded their goal of 500. I'm sure by our sale they will have hundreds more!
- B. Kathy Morse received a donation of 200 cedar trees from Jenny Sheldon of the Bainbridge Island Forestry Commission after last year's Fall Harvest Fair.
- C. Potting up at Anna Smith, March 6: a group of about a dozen MG's potted up plants from the Conservancy, and miscellaneous donated plants. All are labeled and

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stored at the garden.

D. Sheri Kiley has a group of volunteers helping to pot up the veggies at Foxglove Nursery.

Many of those volunteers are on a list to transport them to the sale.

E. Chrissy, Sheri and Christina will take trucks from the Fairgrounds Thursday to Cooleen Gardens to transport donations of plants from owner, Steve Johnson.

F. Becky and Gary looked at the greenhouse at Anna Smith and wondered how we could put it to use for the plant sales. Now it is only being used for storage. The best plan would be to seek a team of local volunteers who could tend plants for the sale there. Volunteers and a coordinator are needed for this to succeed.

G. Reports are coming in from MG's who are growing plants for the sale, including 17 common purple Lilacs which were potted up at Olalla Gardens and are being stored at Bill Gaylord's home.

H. Georgie is on top of signing and assigning the volunteers.

I. Gary compiled a list of the major varieties of tomatoes we will have for Sandy to use for publicity.

2. Other discussions:

A. Gloves: Sheri and Becky worked out how many gloves to order for this year. Due to the large amount of leftovers from last year, we will not have to place such a large order.

B. Constant Contact: Mary Cathern Edwards now has a list of MG's which totals about 250. She is able to send plant sale announcements to those members, saving Peg the time. Prior to this being set up, in February, Chrissy sent out a notice via Peg talking about the plant sale.

----end----

Discussion followed regarding the donation of the lawn mower for the raffle at the Plant Sale. Georgie Pulliam is following up with preparations for the raffle.

Horticulture Report: Peg Tillery

Hort Report from WSU Kitsap Extension for MGFKC Board Meeting 4-7-10

Yearly Report of MG Contacts and Hours for 2009:

Master Gardeners put in 11,720 hours and had 20,424 contacts during 2009.

The Environmental Volunteers made up of Beach Watchers and MGs put in 6960 hours reaching 62,000 contacts. Note that the 75 percent of the Beach Watcher Volunteers are Master Gardeners.

The above outreaches were in a myriad of ways: festivals and events, teaching classes, learning gardens outreach and education, p-patchers in 7 locations and teaching classes such as the Organic Gardening Course.

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MG Training 2010:

The last class is Friday April 9 with a tour at Raab Park in Poulsbo; Manchester State Park (native plants) and Olalla Giving Garden (food production garden).

MG DVD of Online Training/Sustainable Gardening Manual:

The DVD with powerpoint presentations, videos and the complete Sustainable Gardening Manual and WSU Publications and Links is available for purchase at \$50 per MG. The Rookies and mentors and some MGs who signed up to take the online course have already paid for theirs and will be receiving them soon.

Volunteer Appreciation:

Each year the various county departments (including Extension) gather with the County Commissioners and thank all the volunteers who contribute so much to our county (and incidentally save the County buckets of \$\$). The event this year is on Tuesday April 20 from 5:30-7:30 PM All volunteers are encouraged to attend; it will be at Presidents Hall.

* DVD's of the MG classes can be purchased at the Extension office for \$50.00.

State Foundation -Roland Malan

(oral report)

Next week the State Foundation Board meets. Roland will update us at the next meeting.

Newsletter Report:-Roland Malan

(oral report)

It has not been possible for Roland to meet with either Mary Cathern Edwards or Susan Harrington to learn how the Constant Contact newsletter program works. Update next month.

Seminar Report: Sharron & Ray Etheredge, and M.J. Tyler

No word back from Susan Bowers on the herb class yet. A good option would be asking Sally Tysver to teach the class. April seminar will address Plant Propagation, by M.J. Tyler and Ray Etheredge. Carol Reese will be conducting a class on hostas for the June seminar, and Kay Kaufmann is scheduled for a class on salvias for the July seminar. No

August seminar because of the Kitsap Fair. A donation box will be available at each seminars each month to help defer costs of the seminars and give attendees an opportunity to contribute.

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Fieldtrips:

Joyia Rubins and Marialis Jurges are setting up fieldtrips for this summer. Joyia has collected many brochures from past fieldtrips and will organize them for future planning.

Unfinished Business:

Bylaw Committee Report: Donna Hamilton

Bylaws Committee Report

The bylaws committee composed of Donna Hamilton (Chair) (Central Kitsap), ex officio members of the board Becky Croston and Roland Malan, Sharon Howard (South Kitsap) and Sharon Smith (North Kitsap) met on Monday, March 29, 2010 at the home of Donna Hamilton.

Bylaws were read and reviewed and suggested changes discussed. The following changes are to be recommended to the Board for their approval or rejection. Parts of the present Bylaws to be deleted are in green and parts to be added or changed are in red. (Attached)

Only the parts with recommended changes are included in this report.

Major (but not all) recommended changes are

1. Address of principle office
2. Membership has to be applied for initially, then remains effective as long as a MG is a currently certified MG . Application must be received prior to May 15 to be eligible to vote or run for office. No dues are required. Person may apply for Associate membership without voting rights if no longer currently certified.
3. Associate members apply annually, pay dues and have no voting rights. Honorary membership given to non- MGs who have rendered notable service to the foundation
4. Made official that the Master Gardener Program Director may serve as advisor to the board.
5. The designation "Chairpersons" was changed to read "Chair"

After the meeting a copy of the proposed changes was e-mailed to the committee members. A slight change in the wording, but not in the substance, of the Membership clause was suggested and agreed upon electronically by the majority.

Respectfully Submitted

Donna J Hamilton

Bylaws Chair

Addendum

Proposals were presented at the April MGF Board meeting and Roland Malan brought up two additional changes he would like to have made. After discussion, it was agreed that the Chair would schedule another committee meeting to discuss these changes. However, when members were contacted by e-mail, the majority were not available for a proposed additional meeting. The new proposed changes, and the reasoning behind them, were emailed to the members. The majority voted to stay with the proposed changes that were made during the committee meeting. Roland's proposals may be submitted to the MGF Board as a minority report. (Attached)

Roland Malan's proposed changes to the Bylaws committee recommendations

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3.1.1 Voting member: Any current Washington State University Master Gardener is qualified to be a voting member in good standing in the Master Gardener Foundation of

Kitsap County (MGFKC). In order to be a MGFKC member the interested master gardener must declare intent to join the Foundation through completion of an application. A member will remain a voting member as long as he/she meets annual Kitsap County Master Gardener Program's qualification requirements. A member who no longer meets those requirements may request becoming a non-voting Associate Member. The annual application deadline for continuing membership as an Associate Member in the MGFKC is May 15.

4.3.2 The Master Gardener Program Director of the WSU Extension Office of Kitsap County ~~may~~ will serve as advisor to the Foundation Board of Directors.

5.5.2 The Vice President will:

- Perform the duties of the President in the absence of the President.
- Succeed to the Office of President in the event of a vacancy in that office.
- Succeed to the Office of President at the end of the president's regular term
- Organize and oversee the fund raising efforts of the Foundation
- Perform other duties as assigned from time to time by the Board.

Note: It is either this or some other approach to raise the fund raising effort to become the major function of the Foundation. Other options are a committee to take on the task or bringing a non-master gardener on to the board in a non-voting category to operate the fund raising function. I think the Vice President has the best chance of success.

The amendments that must be acted on are at the next board meeting are:

3.1.1 New membership rules

3.1.3 New honorary membership

3.2 Associate member's dues

3.7 Because it adds e-mail as a means of notification

4.3.2 May add director as advisor

6.4.3 Eliminates a standing committee

7.8 Adds to the duties of the Treasurer

Respectfully Submitted

Donna J Hamilton

Bylaws Chair

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Kingston Crossing Massage Fundraiser: Roland Malan

Roland updated the board with details of the Kingston Crossing Massage offer. Participants would need to meet with the chiropractor for an hour meeting before their backs would be scanned, and a fifteen minute massage would be given. Following the requirements above a one half hour massage would be scheduled for a different time.

The consensus of the board was that an hour commitment to receive a half hour massage would not be workable. Roland will let them know the one hour commitment is a deal breaker. This idea will be discussed again next month.

Paypal:

The pros and cons of putting a "Donation" button on the website for specific gardens / clinics was discussed and the consensus was to not use the donation button at this time. A link could be put on the website to the donation form.

Scholarships:

Applications will be submitted to Peg Tillery for review of potential recipients.

State Foundation Convention Raffle Items: Jim Rodman and Martha Alexander

Martha Alexander and Jim Rodman will solicit Master Gardeners to donate products they sell or make to donate to the State raffle. There are already three people that have agreed to donate items.

New Business:

State Foundation MG of the Year:

A nominating committee will be formed by Roland Malan for the State Foundation MG of the year.

Policy Bylaws Review and Revision Policy:

Becky presented the revised Policy Bylaws review and Revision policy. Martha Alexander moved that the revision be adopted as revised. Fred Abrahamson seconded the motion. Motion carried.

Meeting was adjourned at 3:00 PM