



**Master Gardener Foundation of Kitsap County**

*Promoting long term environmental health  
through sound and sustainable horticultural practices*

*The purposes of this non-profit Foundation are solely educational  
and charitable to enhance and supplement the effort of the WSU  
Master Gardener Program and thereby provide education and  
information to the citizens of Kitsap County.*

**Master Gardener Foundation Kitsap County**

Minutes for Wednesday, January 6, 2009

**Call to order**

President, Becky Croston called the regular monthly Master Gardener Foundation board meeting to order of at 1:05 PM on Wednesday, January 6, 2010, at the Eagles Nest, Kitsap County Fairgrounds, Bremerton, WA. Guests were welcomed to the meeting and Georgie Pulliam and Joan Tootle were introduced.

Board members in attendance were: Becky Croston, President, Roland Malan, Vice President, Fred Abrahamson, Treasurer, Members at Large: Martha Alexander, Jim Rodman, and Peg Tillery, from the Extension Office. Not in attendance: Mary-Cathern Edwards and Arlene West

Members in attendance were: Sandy Livermore, Georgie Pulliam, Christa Akers, Carol Henning, Joan Tootle, DJ Kimbrough and Cat Ross

**Reports and Announcements**

**Secretary's Report Arlene West**

**Roland Malan moved that the minutes of the December meeting be accept as written. The motion was seconded by Fred Abrahamson. Motion Carried.**

**Treasurer's Report – Fred Abrahamson**

Report as Submitted:

**Master Gardeners Foundation Kitsap County  
January 6, 2010**

**Treasurers Report**

Provided by Fred Abrahamson, Treasurer

Through 12/31/2009:

1. The checking balance is \$19,109.28
2. The savings balance is \$1,359.91
3. The combined CD balance is \$20,384.71

Our overall cash resource is \$40,876.11

Breakdown of CD's

Kitsap Bank (131) 7/7/10 = \$2,552.00

Kitsap Bank (133) 4/6/10 = \$4,669.10

Kitsap Bank (136) 9/14/09 = \$8,185.82

Kitsap Bank (137) 2/5/10 = \$5,000.00

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**Financial Discussion:**

- 1) Fred recommended that \$10,000 be transferred from the Foundation checking account to the savings account.
- 2) Fred compared last year's proposed revenue verse the actual revenue and it was extremely close. \$12,206 surplus income over expenses.
- 3) Calendar income / expense report-the final report will be presented in February. \$500 income from calendar sales is projected for 2010. The Gala carried the calendar project! The final estimated net profit from the calendar is \$3,400.
- 4) IRS filing status for 2008. Sandy Livermore and Fred located the missing data. Sandy is doing a final review of the corrected document and Fred will mail it prior to the Jan 15th filing deadline.
- 5) Resale Certificate: Fred researched this and found that instead of a resale certificate we can use a (CE) Certificate of Exemption, which will be given to wholesales for his records. This will prevent us from being charged tax or having to charge tax and pay tax. This certificate will be in the possession of Fred and Becky.
- 6) Jim Rodman brought up the possibility of moving our money to another bank to get a better interest rate. No decision was made to move to another financial institution.
- 7) Becky presented Fred with the hosta bill for the plant sale. Total cost \$688.75 for this invoice. Additional hosta's will be ordered at a later date when they become available.

**Motion: Roland motioned that the treasurers report be accepted as written and that the funds be transferred per Fred's recommendations. Jim Rodman seconded the motion. Motion carried.**

**Horticulture Report: Peg Tillery, Extension**

Report as Submitted:

**WSU Extension Horticulture Report for January 6, 2010**

MG Training 2010:

We have 36 rookies this year and 5 mentors.

The basic training modules are online but we will have classes on Fridays from January 22 through April 9 for both rookie training enrichment and MG vets continuing education. See the attached schedule of classes.

Statewide County Extension Budgets:

WSU King County Extension will have a Master Gardener Program - it will be housed at the Center for Urban Horticulture. Elaine Anderson, Program Coordinator and the MG clinic answer desk will be located at Center for Urban Horticulture. Other programs within the King County Extension office remaining are: 4H and some of the ag/forestry programs. No report yet on where the new smaller scaled down WSU King County Extension office location will be.

Other counties still have Extension Offices and Programs. No more reports of closures or endangerments.

WSU Kitsap Extension End of Year Reporting:

Our office is in the process of doing our end of the year reporting. When those reports are completed (sometimes not until the end of April), we will provide a report to the MGFKC Board for their records.

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- January 22nd the Foundation will present information on the plant sale and calendar sales.
- Beach Watchers grants have been applied for according to Arno Bergstrom. The Rain Garden mentoring program will be will be manned by Beach Watchers and MG's at rain garden training. Kitsap and Snohomish counties are piloting this program.
- Peg will be writing a new weekly column for the Kitsap Sun.
- MG online training is now back on line and running.

**2010 Calendar FUNdraiser: Cat Ross, Chair**

Thanks to absolutely everyone that has had anything to do with the making, promotion and sales of the MGF Fundraiser *Gardeners At Play 2010* Calendar. It is finally arrived! 2010 that is.

November & December 2009 brought us a whirlwind of enough fun and laughter to outweigh the grief and aggravation we encountered.

As you may know our calendar tree at Retsil was censored. Strange thing is the nude images were not the ones taken down. It was more of the 2010 images of June and September seemed to be the most offensive and a few of the 2006 men. But for the most part the tree was very much appreciated as were the calendars. For official info it was the staff that found the tree offensive, had it been in a different part of the building perhaps nothing would have been said but it was the front entry tree. To our benefit the VA local director came to view it and ok'd the tree and even asked to borrow our tree's Christmas Star Ciscoe because she felt it was all done quite well and in good taste. As I said it was a few staff members that took offense not the residents. The recreation team was great where calendar ornaments were taken off flowers replaced them so it did not look like a partially decorated tree. Photos were sent to all involved so I hope you saw them. The MGF is welcome back next year to decorate another tree including other garden ideas or just holiday cheer if they would like. Someone will need to contact Retsil Activities Director in early November if the MGF would like to do this. They are welcome to bring a pot luck and musician to have a sing along if they choose, piano provided.

The price of the calendar was lowered to \$8.00 for a last December push. Stickers were produced to put on the calendars out at vendors. Vendors sales will end as of 15 January.

We had 3 December signings 2 at Barnes & Noble with many of our models present and Winifred was there as well, we had a great time, calendar sales were slow to say the least. At the stores request a second additional date was added to promote calendars on the second day of MGF gift wrapping, a few models showed up to hawk our wares through out the day. The final official model signing en masse at Monica's Waterfront Bakery during the Winter Art Walk was very chilly but nonetheless the warmth of the models shown thru. And if you missed Ms. February's (Dee's) pink hoochie gloves you missed one heck of a sight. The perfect gloves for a model to sign with.

At this signing our Inventory Guru Carol Henning delighted us by bringing all the cases from the cottage storage warehouse and we divided up the 22 of them = 1,100 calendar so they could be delivered to local nursing homes. Some of our MG's and models that turned out were kind enough to do the Santa deliveries all around the county. I thank them one and all very much it saved me doing it in a wheelchair. A number of facilities refused the calendars as they did not want them "piling up and hanging around". 20 Nursing homes or retirement homes were the recipients of the unsold calendars. Everyone was absolutely delighted to receive them. 3 Poulsbo, 2 Bremerton, 4 Port Orchard, 2 Bainbridge Island, 5 Silverdale, 4 South of the county

Some calendars were retrieved from our professional distributors they still had in their possession un circulated. A portion of these were used as free PR for the MG Foundation via distribution by Silver City Brewery over New Years Eve and New Years Day. The rest were delivered to the nursing homes as well.

A number of case coordinators that were closing out their sales due to leaving for the holidays distributed some of their calendars to folks that could not afford a calendar at some churches or in their neighborhoods. They were told to use their best judgment.

Arlene West, Secretary  
January 6, 2010

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The number delivered were approximately the same number the 2006 calendar had unsold as well. Something to remember for future ordering numbers of any sales item. Unless a different sales technique is used which I will address in February's final Calendar Report.

According to Treasurer Report in November we had broken even. I am awaiting final numbers as case coordinators will be collecting all calendars from vendors in the next 2 weeks. They will get the money to Treasurer as quickly as possible and by the 31<sup>st</sup> January it should be all done.

We have one last sales push for 22 January for the new incoming MG class at their lunch hour.

There was a glitch found and The Printery owner Mike has stated that "it is just a strange fluke, perfection is only possibly to 99.7%. We have never heard of it in our 34 years of printing our own calendar". At the Harbor Hounds sales this summer it was noticed that 1 calendar was missing the November sheet calendar. No other calendars seemed to have that problem out of that case when a few were opened to check. We heard of no others until this past week when a calendar was returned to a vendor with the July sheet missing. The calendar was returned and the customer given a new one. 2 of the more than the approx. 300 that have been opened already by our own people we have not had a repeat of the incident. It is suggested that we keep a few just in case we get any other calls. We believe it would be wise to inform the vendors of this problem so they can direct anyone that would contact them to the MGF. Hopefully people will be wise enough to check the back of the calendar for our address or email. Keeping an additional 20 should be enough in case of some other fluke showing up.

As the board decided in November we will keep 25 of each 2006 and 2010 calendars for posterity and divvy up all others at the IT's ALL OVER pot luck Party for calendar workers. By the way I only have 8 rsvp's.

Thank you certificates of appreciation will go out to all our vendors for their support and participation in this venture. Arlene was kind enough to set up a template to create this. There is a question if we just want to give them a certificate or if we want to have it framed where there would be an additional cost. Framed they would be able to post it where folks could see it in their businesses. It is thought this would be good PR for possible future endeavors.

Calendars were given to employees of some of our vendors as a thank you for their perseverance in promoting our calendar.

Fred and Arlene have the keys to the mail box officially now no longer the MGF calendar mail box but the MG Foundation mail box.

We'd like to have a link on the website for the calendars to remain as "collector calendars for sale".

It would be wonderful if someone would write a 'letter to the editor' of the WestSound Home and Garden Magazine and thank Wet Apple Media for all the publicity and participation. This should not come from me but someone else on the board.

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**Discussions and Decisions:**

- Roland will write a letter of appreciation to WestSound Home & Garden and possibly one from Becky Croston as MGF President too.
- The calendar link will be left on the website until the end of January and then removed.
- Regarding missing calendar pages, the board decided not to alert vendors to a possible problem-the probability of someone returning a flawed calendar is low.

**Ways & Means Report: Christa Akers**

(oral report)

- Christa Akers of the Ways & Means Committee will begin to solicit volunteers via the Foundation newsletter.
- Monthly "sale" will be held after the 3rd Wednesday seminars. Monthly members will be asked to donate items for sale \$1 price unless two people want the item; then to the highest bidder.
- Forms for solicitation of donations will be discussed by the committee.

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**Plant Sale Report: Becky Croston**

Report as submitted

The first meeting of the Plant Sale Committee will be Thurs. Jan. 7, 1-3 pm at Firehouse 51 on Silverdale Way.

Members of the committee are: Gary Gratrix, Sandy Livermore, Sheri Kiley, Georgie Pulliam, Chrissy Petoff, and Christa Akers.

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**Additional Information:**

- Plant sale committee meetings will be held the 1st Thursday of January through April.
- 225 Hosta's have been potted up for sale
- There will be no charge for the Van Zee building; still no word on use / charge for space for the board meetings and seminars.

**Newsletter Editor: Dennis Kimbrough**

- Dennis has been sick so the newsletter will not go out until late January.
- Issues will go out every other month.
- Intends to do a special "Calendar wrap up" issue in February.
- Becky and Mary Cathern will work on a membership form to be included in the newsletter.

- Roland requested permission to write a newsletter article about the importance of developing and strategic plan to raise funding for the Foundation. The idea was approved by the board.

**State Foundation -Roland Malan**

(oral report)

Roland updated us on the status of the State Foundation's last meeting.

**Seminar Report:** Sharron & Ray Etheredge, and M.J. Tyler  
Report as submitted

Third Wed. Seminars

Here are the talks scheduled so far:

1. **2/17/10 Gardening For Food , Not Just For Fun and Flowers**  
Presenters: Mary-Cathern Edwards and Food Bank (We need more information about the Food Bank)
3. **3/17/10 The Latest in Mason Bee Keeping -New Housing and New Organic Treatment for Mites**  
4. Presenters: Peninsula Fruit Club
5. **4/21/10 Propagating with M.J. and Ray**  
Presenters: M.J.Tyler and Ray Etheredge
6. **5/19/10 Herbs: Recipes for Culinary and Household Uses**  
Presenter: Dennis Kimbrough

**New Business:**

**Motion: Due to time restraints Martha moved that we table the review of Communications and Board Meeting policies until next meeting to allow enough time for budget approval. Roland seconded the motion. Motion carried.**

**Unfinished Business:**

**Proposed Budget for 2010**

**Motion: Fred Abrahamson moved and Jim Rodman seconded the acceptance of the new proposed budget.**

**Discussion of the proposal:**

Fred expressed his concern that there is such a discrepancy between income and expenses for 2010-citing large increase in budgets for the gardens. Discrepancy for 2010 is \$9,715 but a 3 year average discrepancy is approximately \$5500 at this rate (unless fundraising is drastically increased or expenditures drastically reduced we will run out of reserves in 3-4 years.

In regard to the garden Peg and others expressed that we had great public attendance @Anna Smith due to classed for children, and the new butterfly habitat. Olalla garden is an entirely new garden. It was noted that if "in-kind" donations were added to the garden budgets we would then see the real cost of our garden sites.

Bottom line - there must be an increase in funding to keep the gardens going.

**There was a call for a vote to accept the budget for 2010.**

**Opposed (1) - Fred Abrahamson**

**For (3) - Martha Alexander, Jim Rodman and Roland Malan**

**Budget was approved.**

**Announcements:**

The end of the calendar Party will be held on January 31st at 12:00 PM at Dick Lund's home. It is a potluck so bring a dish to share and be sure to RSVP to Cat Ross or Dick Lund.

Meeting was adjourned at 3:00 PM