



**Master Gardener Foundation Kitsap County**  
**Master Gardener Foundation of Kitsap County**  
*Promoting long term environmental health  
through sound and sustainable horticultural practices*

*The purposes of this non-profit Foundation are solely educational and charitable to enhance and supplement the effort of the WSU Master Gardener Program and thereby provide education and information to the citizens of Kitsap County.*

***DRAFT Board Meeting Minutes***

Wednesday September 3, 2008

**I. Call to order**

Becky Croston called the regular meeting to order of the Master Gardener Foundation of Kitsap County at 1:05 PM on Wednesday, September 3, 2008, at the Eagles Nest, Kitsap Fairgrounds, Bremerton, WA.

Board members in attendance: Becky Croston, President; Marialis Jurges, Vice President; Mary-Cathern Edwards, and Directors at Large: Ray Etheridge, John Mikesell, and John Mikesell; Ex-Officio, Peg Tillery. Treasurer, Sandy Livermore was excused.

**Reports and Announcements**

**Secretary's Report Mary-Cathern Edwards**

The Minutes of the August 2008 General Meeting were accepted.

**Treasurer's Report - Sandy Livermore**

| <b><u>ACCOUNTS</u></b>          | <b><u>BALANCES</u></b> |
|---------------------------------|------------------------|
| <b>Bank Accounts</b>            |                        |
| Kitsap Bank CD #4 (131) 7-7-08  | \$ 8,392.25            |
| Kitsap Bank CD #6 (133) 4-6-09  | \$ 4,560.84            |
| Kitsap Bank CD #8 (135) 12-6-08 | \$ 3,877.33            |
| Kitsap Bank CD #9 (136) 9-14-08 | \$ 7,832.05            |
| Kitsap Bank Checking            | \$ 11,645.22           |
| Kitsap Bank Savings             | \$ 656.72              |
| <b>TOTAL Bank Accounts</b>      | <b>\$ 36,964.41</b>    |

The Audit Committee is being organized to complete the Annual audit prior to the Annual Meeting, September 17, 2008.

### **Horticulture Report - Peg Tillery**

**Kitsap Fair 2008:** We had a very successful Kitsap Fair. There are still some outstanding expenses, to date. The total expenses for the Open Class Hort section of the Fair will be reflected in the September Treasurer's report. We will be well within budget on the Fair.  
**MG Program Budget:** Approximately half of the budget has been spent according to the September Treasurer's report; however some training expenses were reflected in the 2007 MGFKC Budget. All in all, we are on track with the Program budget.  
We anticipate more expenses in September and October. We will begin to incur 2009 MG Training expenses as early as November, 2008, as well as receiving tuition income for the 2009 MG Training Class in November and December, 2008.

### **Newsletter Report: Gary Gratrix, Editor**

The deadline for article submission to the Gardener's Exchange Newsletter is September 10, 2008.

### **Calendar Committee: Cat Ross**

First let me thank all the many MG's that have been working diligently on this project. They are all so dedicated and the work is so appreciated.

Gala team met it has 13 members and is led by Arlene West.

The MAPS team (Marketing, Advertising, Promotion, and Sales) met and has 16 members and is led by Frank Anderson with Roland Malan advising.

The calendar has the images and the watercolors are being combined by the graphic artist into some fabulous works of art that are amazing.

We have the Viewing planned for the 4<sup>th</sup> of October 2008 a Pot Luck Dinner celebration as we see the combined work for the first time in calendar form. This is by invitation only and if you have not rsvp'd I'd advise you to do so as there will be a bouncer at the door and if you don't have the secret knock you won't be let in!

#### **Upcoming events:**

Gala Team meets 8 September Silverdale Fire station 1 pm with a side trip to the Kitsap Memorial State Park.

MAPS Team meets 17 September at the Eagle's nest 11 am prior to the MGF annual meeting  
Viewing October 4<sup>th</sup> 4 pm sharp at Donna Hamilton's home

Applications to Costco and Made in WA Stores will go out in October we should hear back in 6 to 8 weeks but because of the holiday season that could be delayed

#### **Needed help:**

We need all present MG's to take an active part in MAPS and bring in all other MG's whether Foundation members or not.

A small group can not bear the burden of this size of fundraiser much like the Plant Sale it takes all of us working towards the end goal so anything each of you can do to promote the calendar is helpful but we need you to talk other MG's into some active involvement.

We have many jobs that need doing and if someone has a talent that would make it easier to get the task completed it would benefit the project if those people with the talent and knowledge did the job so we are not working hard at tasks that someone does so easily.

### **Seminars Committee: Debra Ady, submitted by Cat Ross**

October 15<sup>th</sup> at Noon will be the last 2008 seminar on Herbs with a special Pot Luck Luncheon Herbal Feast. Everyone is asked to bring an herb infused dish to pass and the seminar will begin at 1 pm with Laura Pittman-Hewitt demonstrating how to make herb crafts, vinegars and oils, and talking about planting garlic and many other topics.

### **Field Trip Report: Marialis Jurges**

A tour of John Albers garden is planned for September 5<sup>th</sup>, at 10 AM. Please contact Marialis or Joyia Rueben for more information.

## **State Master Gardener Foundation Report: Roland Malan**

The next State MGF meeting is scheduled for the end of September in Cle Elum. The revised MOU between WSU and State MGF Board is listed as an agenda item.

**Finance Committee:** Sandy Livermore, via e-mail message to the Board: The Audit Committee is being organized to complete the Annual audit prior to the Annual Meeting, September 17, 2008.

## **New Business**

**Annual Meeting: September 17 Agenda** items discussed. All Committee Chairpersons will provide a brief annual summary of activities and accomplishments to the President and Secretary prior to the meeting on September 17.

*September 17 Snacks and Raffle Fun: Attendees are encouraged to bring a snack to share. Members will bring items for a raffle (plants, books, etc.). Members will receive an extra ticket for every raffle item they bring to the Meeting. (Is this fun or what??) Coffee, as always, will be provided. Think GREEN and bring your mug!*

**Membership:** Brief discussion re: current memberships. Secretary, Mary-Cathern Edwards indicated Kitsap MGF has a current membership of 132 Members and 13 Associate Members.

**Homebuilder's Show, October 10-12:** We will need volunteers for this event to be able to promote the sales of T-shirts, gloves and compost bins. Please contact Peg Tillery if you are available to volunteer for this event.

## **Old Business: Cat Ross introduced more information to the Calendar Report:**

Kitsap Memorial State Park, located in North Kitsap County, was offered as a reception site for the May 2009 Calendar kickoff. State Park management indicated the site rental fee could be waived if Master Gardeners would spend a day of "spruce up" gardening around the reception site. Cat Ross commented that the "spruce up" tasks were yet to be defined. Committee Chairperson Arlene West indicated she thought the State Park site provided a green ambience for this event. Cat Ross posed the question: could MGs volunteer at the State Park to offset the cost of rental costs for the Calendar kickoff?

Discussion: Peg Tillery, WSU Extension Program Advisor, indicated the Norm Dicks Building "Egg" room (1<sup>st</sup> Floor Bremerton City Council Chamber Meeting Facility) is centrally located and would be available at no cost for this event, as well.

It was moved and seconded that the five questions listed below would be forwarded to WSU Master Program Leader, Tonie Fitzgerald, by Peg Tillery, WSU Kitsap Program Coordinator, for WSU review and response:

1. Can Master Gardeners volunteer their time and effort to offset the cost of using a facility?
2. Can Master Gardener Foundation members who are Master Gardeners volunteer their time and effort to offset costs of using a facility?
3. Can Master Gardener Foundation members who are not Master Gardeners, volunteer time and effort to offset cost of using a facility?
4. Can local garden club members volunteer time and effort to offset cost of using a facility to benefit the Master Gardener Foundation.
5. Is there any liability responsibilities involved to the Kitsap Master Gardener Foundation in any of the scenarios described in questions 1 through 4.

The meeting was adjourned by Becky Croston at 3:15.

The next meeting is the Annual Meeting, September 17, 2008, 1 PM at the Eagle's Nest, Kitsap Fairgrounds.

