



Master Gardener Foundation of Kitsap County

Promoting long term environmental health through sound and sustainable horticultural practices.

The purposes of this non-profit Foundation are solely educational and charitable to enhance and supplement the effort of the WSU Master Gardener Program and thereby provide education and information to the citizens of Kitsap County.

January 15, 2018 Board Meeting Unapproved Minutes

CALL TO ORDER

President Donna Rae called the monthly Master Gardener Foundation board meeting to order at 1:00pm at the Homebuilders office on Monday, January 15, 2018.

Board members in attendance were

Executive Board Members:

President Donna Rae George
Vice President Joyce Schlote
Secretary John Andrews
Treasurer Vickie Richter

Directors-at-Large:

Gayle Larson
Tom Boullion
Claudia Thompson (absent)
Jackie Siler

Horticultural Advisor: Colleen Miko

Guests: Mary-Cathern Miller, Linda Wells, Peg Tillery, Honey Niemann, Candace Gohn

Candace is regional VP rep. for State Foundation (Honey is Chapter Rep. for Jefferson County). She reviewed topics presented at November meeting. (i.e. Insurance Coverage) How much insurance does each board need? If you are claiming MG hours, WSU covers you—each foundation may add more. The next State Conference meeting is September 26-29 in Wenatchee. WSU is reevaluating the state conference in terms of location, more people involved, and topics to be covered. They have set up an endowment fund with goal of \$2 million. Once attained, there would not be tuition or other expenses for those who attend. State will add \$5,000 a year. They are accepting any amount of donations. Scholarships will be suspended for 2018. They will still do MG of year, Publicists awards (nominations due in June.)

There are four state meetings a year including the state conference. The next meeting is March 30 in Everett. Mary-Cathern Miller will represent the MGFKC at that event. Agenda items are flexible. DR wondered if there would be the possibility to have a small meeting of those who are involved with plant sales in other counties. Sponsorships and Merchandise Sales were mentioned as other topics of interests. A new email address for the State Board Secretary is secretarymgfws@gmail.com.

TODAY'S AGENDA. Call for the Vote. Approved

CONSENT AGENDA

Donna Rae distributed procedures for Small Boards which we will follow at our meetings this year.

Secretary's Report – John Andrews

December's meeting minutes were approved as submitted.

Treasurer's Report – Joyce Schlote



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The Treasurer's report of Assets and Profit and Loss was emailed to all members.

Horticulture Report—Colleen Miko: MG Program Coordinator: no report filed this month.

STANDING COMMITTEE REPORTS:

Nominating Committee: no report filed.

Audit Committee: no report filed.

Finance Committee: report was distributed at the December meeting.

SPECIAL COMMITTEE REPORTS:

Plant Sale Committee: no report filed.

Plant Salvage Committee: no report filed.

Merchandizing Committee: no report filed.

UNFINISHED BUSINESS:

- 1. Adoption of the 2018 budget.** Joyce covered the income and expenses projections. There were some slight changes from preliminary budget in Dec. in the line items involving communications, storage, etc. The matching fund for gardens (new concept that a specific amount of \$2000 is available for gardens if they get grants for their garden) is included in this year's budget. Linda Wells explained the process that the board adopted in December. The reserve account will be reduced by that amount. **Call for vote. Passed.**
- 2. Opening for Director at Large.** Claudia resigned. Board accepted her resignation. Nominations are requested for this position.
- 3. West Sound H&G ad for April.** Colleen mentioned that since the office phone numbers were changed, need to make sure they are correct. DR will contact Kathy to work on that.

NEW BUSINESS:

- 1. Fill open committee and board positions.**
 - a. Director at Large
 - b. Finance
 - c. Merchandise
 - d. Audit Committee—Linda Wells has filled this position
- 2. MG Interest Survey Summary.** we received 30 responses (10% of total active MGs.) It was recommended to send out survey again in March in hopes of getting more volunteers. DR will contact those who responded to see if anyone would like to fill the above mentioned openings.
- 3. Policies up for Review in 2018.**
 - a. Reimbursement
 - b. Disbursement
 - c. Cash Handling
 - d. Electronic Payment
 - e. Donations and Grants



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DR asked for board volunteers for the Policy Committee. It will consist of Vickie, Jackie, John. Corrections on last year's policy review dates will be made.

4. **Grant Matching information to Gardens**—Colleen should be included as a contact with the application. So it was decided that the application will be submitted to her and she will submit to board.
5. **Grad Mentors**—We began discussion of how to better keep in contact with each year's class of master gardeners. A sheet was sent out to all board members that assigned some grads to each member. Other MGs not on the board may also be involved.
6. **2018 Rookie Class.** DR will attend all new MG classes and would like to ask one board member to accompany her to make contacts with those in training. Schedule of class speakers will be firmed up soon.

ANNOUNCEMENTS

1. **Seminar Parking**, Parking for seminars is getting difficult because of city decisions to move folks to different parking lots. We may have to move our meetings next year to another location that has more parking at reasonable price.

2. **Chrysanthemum Society.** Peggy mentioned the Chrysanthemum society will be combined with three other clubs and will be meeting together and are welcoming individuals to join

TABLED TO NEXT MEETING

* **Great Give Event.**

* **Four year goals.**

Meeting was adjourned at 2:46 pm.

Next Meeting is Monday February 20 at 1:00pm