



Master Gardener Foundation of Kitsap County

Promoting long term environmental health through sound and sustainable horticultural practices.

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November 19, 2018 Unapproved Board Meeting Minutes

CALL TO ORDER

President Donna Rae George called the monthly Master Gardener Foundation board meeting to order at 2:07 pm on Monday November 19, 2018 at the Home Builders Association Building.

Board members in attendance were:

Executive Board Members:

President Donna Rae George
Vice President Joyce Schlotte
Secretary John Andrews
Treasurer Vickie Richter

Directors-at-Large:

Gayle Larson
Tom Boullion
Celia Johnson
Jackie Siler

Horticultural Advisor substitute: Hari Stone

Guests: Betsi Kurzawski & Jill Ray (Raab Park) Sherry Kanode (Blueberry Park, Kids Cultivate Program), Ann Elberson & Marjie Vidal (Blueberry) Charles Reiber, Paul Cox (Heritage Garden), Lee Derrer, Jim Rodman, Sandy Livermore (Anna Smith), Bob James, Dane Cox

TODAY'S AGENDA

CONSENT AGENDA. Call for the vote of items as presented. **Approved.**

Secretary's Report – John Andrews

October's meeting minutes were approved as submitted

Treasurer's Report – Vickie Richter

The Treasurer's report of Assets and Profit/Loss was emailed to all members.

Horticulture Report–Hari Stone: MG Program Coordinator

The November Horticultural report was emailed to all members.

STANDING COMMITTEE REPORTS:

Nominating Committee: no report filed.

Audit Committee: no report filed.

Finance Committee: no report filed.

SPECIAL COMMITTEE REPORTS:

Plant Sale Committee: no report filed

Plant Salvage Committee: no report filed.

Merchandizing Committee: no report filed.



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ADDITIONAL AGENDA ITEMS

None.

GARDEN REPORTS

Blueberry—68 plots for p-patch managed by county, Kids Cultivate has 300+ kids that attend. Sherry shared plans for future: sculpture in herb garden, additional educational signage for visitors to read while going through garden, kids mural on a canvas to hang on the shed, a banner to be put out on day of program; book and resource library to be shared with all the gardens to help answer questions; small signs with basic theme of the plot with QR code; would like to find ways for garden leads to collaborate and share knowledge.

Anna Smith—Reported that a number of people visit the park and leave positive comments; some harvest persimmons, kiwis. Plans include starting a relationship with water department. Kitsap Conservation District is willing to provide irrigation system—Lee will start working with them in January to develop the system (gutters, cistern). Would like to provide more educational materials from the Great Give fund; need new benches. Discussion: Who owns the “stuff” at each garden? Donna Rae and Vickie stated that most of the portable items are foundation provided whereas the infrastructure usually belongs to the county or city.

Heritage—The garden has become a focal point of the Kitsap County Fair. Team hopes to have more classes available in future. Their biggest obstacle is a back fence and the irrigation that is attached to it. It was initially provided by Fairgrounds and so should be their responsibility. Heritage would provide labor. They would like to have donations to have more canopies—presently only have one. Would like to replace rubber tubes that are rotting by using irrigation budget. Would like rent money out of Great Give to provide training for those that work the garden. Extension to their storage shed that would provide also space for clinics—there are no facilities that are inside—only picnic area that is exposed. Fairgrounds require rent for use of any indoor facilities. Discussion: What spaces could be used at the Fairgrounds? They only need room for 15-20 indoors on the fairgrounds. Could an MOA be developed to ensure that everything would be cleaned up? Possibility of renting space for one meeting a month.

Raab Park—Children’s program has been successful with various objects for them; serene location; interesting plants. The Public Works Department needs to create a larger access road to the manhole cover at the back of the garden. The garden will be moved about 20 feet to allow access to septic area; the city will help move beds and replace any items needed; irrigation funds will be used after this move. The biggest obstacle is no electricity; generators have been used but not on regular basis; cordless tools batteries can not be charged; Betsi will ask city if they can string a power line to the shed while all the construction work is going on. They would like to see a fund toward maintenance in order to replace wood beds; maybe coordinate with other gardens on how to provide skills. Donna Rae pointed out that coordination requires meetings—maybe Hari can schedule that when all leaders meet in February. Discussion: How to provide a location for presentations that can be shared with other garden groups? Paul agreed to work with Donna on setting up a link on the kitsapgardens.org website. The website will have a current calendar of events.

UNFINISHED BUSINESS:

1. Manuals. The table of contents for the manuals will be updated by John and sent out to everyone. Each board member is to go through their manual and let DR know which policy item(s) that you don’t have so she can have them printed.



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2. Job Descriptions

Donna Rae reminded board members to update their job descriptions so those that follow will have a good idea of what is required. Tom asked about how to determine the amount of time for each job. WSU data base is hard to access to determine what you did and how many hours. Hari said that WSU is updating it. Donna Rae said to just give it your best guess. Send revised version to John as well as DR. Vickie is developing a new one for Treasurer.

NEW BUSINESS:

1. Storage. Buyout of Kitsap Lake by Public Storage. They are requiring insurance \$132 a year on top of monthly rent for 10x10 space. We are looking for alternatives. One possibility is Randall Way Storage near Target that is brand new and climate controlled for about \$95 for 7.5x10 space. They do require insurance for \$8 a month. Vickie will do an onsite assessment.

2. 2019 Budget Items:

We are going to purchase 2 rolls of Agribon to sell at Organic Gardening class and seminars. What is the sponsorship goal for income? It was agreed that the Kitsap Sun ad should stay. Donna Rae and John will secure sponsors for food for the Plant Sale volunteers..

3. Seminar Presentations: We are developing a plan for Spring Seminars 2019. Speakers tentatively scheduled to date are:

- **January** — Darin Strenge. Topic: Moss Gardens. Cost: \$150
- **February** — Dr. Jenise Bauman. Topic: Forest and River Dynamics (or other topics related to Ecology). Cost: \$100
- **March** — Joe Seals, former editor to NW magazine. Topic: How to Speak Gardening: the Language of Horticulture. Cost: \$150.
- **April** — looking for someone that has a topic that is interesting and who is well known. Possible topics could include how to provide a fire-safe location, or what plants are poisonous to pets.

4. Nominees for new Board positions

- A. **Vice President:** Celia Johnson
- B. **Secretary:** open
- C. **At Large #1:** Barbara Shippie
- D. **At Large #2:** Bob James
- E. **Finance Chair:** open

5. Election.

DR introduced the new board nominees.
Celia, Barbara and Bob were elected unanimously.

6. Other Positions that have been filled:

A. Seminars: Gayle & Donna Rae are arranging spring seminars. We have new graduates who are interested and will be mentored through this season so they can take over in 2020.

B. Garden Tours: Kathy Hawkins and Barb MacKenzies are returning for one more year. Once again we hope to have some new graduates to work alongside them.

C. Publicity Editor: Peg Tillery has agreed to do this for one more year.



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D. Webmaster: Donna Rae George

E. Merchandise: Donna Rae and some new graduates who expressed an interest in both merchandise sales and cashiering on their surveys.

F. Graphic Arts: Kathy Goble will do many of our outgoing items such as bookmarks for the Salvage Plant Team and Foundation/WSU MG. She will also do the Plant Sale bookmarks and posters. Hopefully, the gardens will also adopt the bookmark approach and Kathy will do that as well. The WSH&G graphic arts will be sent to an outside professional.

ANNOUNCEMENTS

1. Mary-Catherine Miller has resigned her post as State Rep. Instead of selecting a new state rep., DR proposed attending the tri-county meetings which would be more valuable
2. Vickie requested any outstanding bills need to be received asap.
3. December meeting will be at DR's house
4. Meetings dates for next year. January is fine. Looking for location in Feb. Tom is checking for location for plant sale meetings.

FUTURE AGENDA ITEMS

1. **Four year goals.** Review and Establish our financial goals and decide how much is enough.

Meeting was adjourned at 4:10 PM.

Next Meeting is Monday December 17, 2018 at 1:00pm.

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HORTICULTURE REPORT November 2018

By: Colleen Miko & Hari Stone

For updates related to MOAs, & status of new hire for MG Program Coordinator, Contact
Laura Ryser, WSU Kitsap Extension 360-337-7157 x 6274 laura.ryser@wsu.edu

MGFKC & MG Program MOA expires Dec 2019

- Laura Ryser, WSU Kitsap Extension has been briefed on this & will connect with the board to discuss in early 2019

Kitsap County Survey on the Value of WSU Kitsap Extension

- The County is in process of completing a draft survey for citizens on the value of extension



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- Survey still open for completion as of early November—deadline not determined

Clinics

- Clinic Log Data Entry 2018
 - Project still underway with all log sheets distributed
- Clinic lead meeting on Halloween
 - New clinic lead changes—**thanks for the dedication for many years of help & in 2018!**
 - ♣ Poulsbo—Georgie Pulliam & Pat Lindsay moving on. New co-lead Mike Dodge, second co-lead TBD
 - ♣ Bainbridge—Lori and Dave Gibson moving on—new leads needed
 - Goal for 2019—reduce weight of clinic boxes!

Learning Gardens

- End of Season Garden Lead meeting Halloween
 - Decision to discontinue MG participation in coordinating Raab Park P-patch starting November 2018 announced
 - ♣ Russ Koons leaving MG program altogether—a huge thank you to Russ for all his work on the p patch and in the program!
 - ♣ Termination of P patch MOA initiated by WSU Contracts Department in Pullman & being followed by Laura Ryser, WSU Kitsap Extension
 - Garden updates & lead team changes—thanks everyone!
 - ♣ So far for 2019, lead teams for approving expenses for gardens won't change, except for Sandy Livermore at Anna Smith—approvals now Jim Rodman & Lee Derror; Heritage Paul Cox & Chuck Reiber
 - ♣ Blueberry Park Kids Cultivate
 - Still having weekly work parties; building pollinator hotel
 - MOA with City of Bremerton in effect until August 2020—Laura Ryser has been briefed
 - Anna Smith
 - Shed is complete but for the electrical
 - Sandy Livermore stepping back from lead team for 2019
 - MOA with Kitsap Parks in effect, no termination date
 - Heritage Garden
 - Jim Hazel stepping back from lead team—thanks Jim for years of leadership!
 - 2019 garden planning meeting already announced for Feb 22nd 10-1 at the Eagles Nest at the fairgrounds
 - Laura Ryser is aware of & handling MOA with Kitsap Parks—not pursuing at this time, due to uncertainties created by:



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♣Kitsap County Feasibility Study of Kitsap Fair & Stampede Feasibility--currently underway & its potential impact on Parks Department potentially NOT overseeing fair & related fairgrounds facilities use in the future

♣Parks Open Space Plan adopted in 2018 with plans for the removal and/or relocation of Historic Log Cabin but with no timeline established

♣Raab Youth

○Jill Ray replacing Cheryl Bosley on lead team for childrens' program—thanks Cheryl for doing this for EVER and being amazing!

SK Garden Search

- Laura Ryser at WSU Kitsap Extension has been briefed on Colleen's prior discussions with City of Port Orchard city council and Mayor & is aware of the MG team working on the search and the project planning involved with site assessment
- McCormick Village Park set to be completed by end of year—city can't make any changes to park until grant for construction is complete
- More work to be done to convince the City this is the right location

Organic Vegetable Gardening Class 2019 1/26, 2/9, 2/16, 3/2 from 9-2

- Awesome teaching team: Gayle Larson, Laura Pittman-Hewitt, Willie Slusarski, and Dee Ritchie
- Registration open

MG 2018 Graduation & Awards Ceremony November 4th from 2-4pm

- 31 from the MG Class of 2018 graduated
- Thanks to award winners, in particular: MG of the Year Joyce Schlote & Tom Boullion—well deserved!
- And thank you from Colleen: you guys truly are the best! See you on December 10th**

MG Training 2019 Class Scheduled

- Starts January 25, with no class dates of 2/22 and 3/16
- Garden tours 4/5 & 4/12
- MG Training Mentors 2019 confirmed: Carol Henning, Lee Derror, John Lemm & leaving the team—Jim Hazel. Thanks, Jim for all you've done. Joining the team: Willie Slusarski—thanks Willie—you'll be great!
- Applications now being accepted
- MG Training orientations to be held Nov
- Last day to apply & pay: November 28th
- Class schedule is almost complete & supplies are already being ordered



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