



## Master Gardener Foundation of Kitsap County

*Promoting long term environmental health through sound and sustainable horticultural practices.*

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## October 30, 2018 Unapproved Board Meeting Minutes

### CALL TO ORDER

President Donna Rae George called the monthly Master Gardener Foundation board meeting to order at 12:57 pm on Monday October 30, 2018 at the Home Builders Association Building.

Board members in attendance were:

#### Executive Board Members:

President Donna Rae George  
Vice President Joyce Schlotte  
Secretary John Andrews  
Treasurer Vickie Richter

#### Directors-at-Large:

Gayle Larson  
Tom Boullion  
Celia Johnson  
Jackie Siler

Horticultural Advisor substitute: Hari

State Rep: *Mary-Catherine Miller (absent)*

Guests: None

### **TODAY'S AGENDA**

#### **CONSENT AGENDA. Call for the vote of items as presented. Approved.**

##### **Secretary's Report – John Andrews**

September's meeting minutes were approved as submitted

##### **Treasurer's Report – Vickie Richter**

The Treasurer's report of Assets and Profit/Loss was emailed to all members.

##### **Horticulture Report–Colleen Miko: MG Program Coordinator**

The October Horticultural report was emailed to all members.

#### **STANDING COMMITTEE REPORTS:**

**Nominating Committee:** no report filed.

**Audit Committee:** no report filed.

**Finance Committee:** no report filed.

#### **SPECIAL COMMITTEE REPORTS:**

**Plant Sale Committee:** no report filed

**Plant Salvage Committee:** no report filed.

**Merchandizing Committee:** no report filed.



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### **ADDITIONAL AGENDA ITEMS**

None

### **UNFINISHED BUSINESS:**

**1. Review of Donations and Grants Policy.** Donna Rae suggested some changes including: Delete section titled "General Guidelines". Delete examples and put into a different document for instructions. Vickie will make suggested changes on the document and send out the final revised versions for review in time for the November meeting.

**2. Open Board Positions for 2019.**

Some discussion centered again on the value of getting new faces involved which is what the survey to the graduates will hopefully accomplish. Some names were mentioned for the vacancies of Vice President, secretary, director at large, seminar's co-chair, communications chair and finance chair. No names were officially nominated. Donna Rae and Gayle will contact some of those mentioned to determine their interest in serving on the board for 2019.

**3. MG Graduation.**

Donna Rae sent out survey with the possible time involved for each position that will be handed out at the graduation to encourage involvement in various positions and committees Colleen will be recognized at the end of the ceremony. Board members will make short presentations and a gift will be given. Cards will be created and placed in each graduate's packet and some out by the door for those who wish to write any notes to Colleen.

**4. Committee Instructions.** Donna Rae suggested deleting references to Constant Contact, Board inflections, useful links, exhibit A, etc. Wiks is easier to use now. Manual responsibilities should be updated.

**5. Garden Business.** No response from invitation to meet the board at a separate meeting so Donna Rae will invite them to the next meeting in November.

### **NEW BUSINESS:**

**1. WSH&G Ad is due in December for March and April issue.** The seminars need to be listed.

**2. 2019 Budget Items:** Preliminary Budget Review

Items that we may buy to sell next year:

- \* Pens with MGFKC logo on them.
- \* Garden Journals

**3. Seminar Presentations:** Gayle and Donna Rae will contact some people who might be interested in presenting in January. There was brainstorming about subjects that would be good topics for seminars and who would be able to present that topics for the four seminars in Jan-Feb-Mar-Apr.

### **ANNOUNCEMENTS**

1. Raab Pea Patch will be closed down this fall and turned over to the city of Poulsbo.

2. Fat Tuesday at Casino is an opportunity to raise \$500 if we participate. A lot of time was spent building the float and parading in past and general sentiment was that it was not worth the donation.



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3. Donna Rae reminded board members to update their job descriptions.

4. Donna Rae suggests that we purchase Excel 2019 program for \$65 for Vickie's laptop which she purchased for her treasurer duties. Motion to purchase was passed.

5. WSU State foundation. What benefits have we received? No one could state one. Some concern was stated that we need to know more about what the state foundation does, how they spend their budget, etc.

### **FUTURE AGENDA ITEMS**

1. **Four year goals.** Postponed until November meeting.

2. **Elections for 2019** board if nominees are secured.

Meeting was adjourned at 2:30 PM.

*Next Meeting is Monday November 19, 2018 at 2:00pm.*

## **HORTICULTURE REPORT October 2018**

By: Colleen Miko

**NOTE: My last day in the office is November 7th**

### **Master Gardener Week Proclamation** September 23-29, 2018

•19 MGs turned out for Board of County Commissioner's 9/24 at 5:30 pm.

THANK YOU!

### **Kitsap County Survey on the Value of WSU Kitsap Extension**

•The County is in process of completing a draft survey for citizens on the value of extension

•Went out last week via Kitsap County Listserv , it will be very important for our volunteers to complete the survey & I will need help getting the word out

### **Clinics**

•Travel clinic—Home Show Oct 6 & 7 last event

•Clinic Log Data Entry 2018

○Project now underway

○Bainbridge—last clinic 9/22; Kingston—last clinic 9/29; CK—last clinic 9/18;

Bremerton—last clinic 10/11; Poulsbo—last clinic 10/13; Port Orchard—last clinic 10/13

### **Learning Gardens**

○Requested deadline of Nov. 1 as last date to submit receipts for reimbursement to MGKFC Treasurer



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- Blueberry Park Kids Cultivate
  - Still having weekly work parties; building pollinator hotel
- Anna Smith
  - Kitsap Conservation District has agreed to pay for a new cistern system for the new shed as a demonstration project—yay! Kitsap Parks must agree to it—sometime in 2019?
  - Shed is complete but for the electrical
- Heritage Garden
  - Oct 4<sup>th</sup> meeting WSU Kitsap staff meeting with Parks Dept re: MOA for garden
  - Last day at garden for 2018 Sept 25<sup>th</sup>.
- Raab Youth
  - Last work party October 25<sup>th</sup>
  - Hosting WestSound Academy kids on October 24<sup>th</sup>—annual event to put the garden “to bed”
- Raab P patch
  - Last garden service day for p patch gardeners Oct. 20<sup>th</sup>

### **SK Garden Search**

- 9/24 presentation for City of Port Orchard Land Use Committee (included Mayor, City Council members & City Planning Staff) to **introduce key decision makers to concept of MG demo garden**, unique site requirements & our willingness to partner with the city to develop a demo garden in SK
- McCormick Village Park set to be completed by end of year—city can’t make any changes to park until grant for construction is complete
- More work to be done to convince the City this is the right location

### **MG Advanced Education Conference “East Meets West” Wenatchee Sept 27-29<sup>th</sup>**

- Carol Henning, our Kitsap Nominee for MG of the Year was there to be honored—award went to Bob Taylor from Lewis County
- Announced that team leadership model will be adopted for state leadership of MG Program (Program coordinator (administrative professional with a 3-person faculty team).
- Hiring committee & job posting for the permanent state MG lead position to be ready to accept applications around the end of the year.
- MGFWS
  - making progress on funding endowment to provide funding for MG Advanced Education Conferences so that counties alone don’t have to put up funding for the event
  - No county will be hosting in 2019—next one: 2020



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○Need President and VP positions filled as well as MGs who can help with best practices and guidelines for county foundations

### **Organic Vegetable Gardening Class 2019** 1/26, 2/9, 2/16, 3/2 from 9-2

- Awesome teaching team: Gayle Larson, Laura Pittman-Hewitt, Willie Slusarski, and Dee Ritchie
- Registration open now; publicity started

### **MG 2018 Graduation & Awards Ceremony**

- November 4<sup>th</sup> from 2-4pm
- 31 from the MG Class of 2018 are graduating!

### **MG Training 2019 Class Scheduled**

- Starts January 25, with no class dates of 2/22 and 3/16
- Garden tours 4/5 & 4/12
- Applications now being accepted
- MG Training orientations to be held Oct & Nov
- Last day to apply November 28<sup>th</sup>
- Last day to pay registration fee: December 3<sup>rd</sup>
- As of 10/10—4 speakers are already lined up