



Master Gardener Foundation of Kitsap County

Promoting long term environmental health through sound and sustainable horticultural practices.

The purposes of this non-profit Foundation are solely educational and charitable to enhance and supplement the effort of the WSU Master Gardener Program and thereby provide education and information to the citizens of Kitsap County.

December 18, 2017 Board Meeting Unapproved Minutes

CALL TO ORDER

President Marcia Harris called the monthly Master Gardener Foundation board meeting to order at 12:00pm at Donna Rae's house on Monday, December 18, 2017.

Board members in attendance were

Executive Board Members:

President Marcia Harris

Vice President Donna Rae George

Secretary John Andrews

Treasurer Joyce Schlote

Directors-at-Large:

Gayle Larson

Tom Boullion

Claudia Thompson (absent)

Jackie Siler (absent)

Horticultural Advisor: Colleen Miko

Guests: Vickie Richter (new treasurer), Peg Tillery (publicity director) Mike Stevens, Kathy Hawkins, Linda Wells (financial committee)

Smile for the Day: Marcia reported that she saw a sign in the window with a seasonal phrase that was relative to gardening and she read it.

Today's Agenda: Joyce moved, Donna Rae seconded. Approved.

CONSENT AGENDA— Donna Rae Moved, Tom Seconded. Approved.

Secretary's Report – John Andrews

November meeting minutes were approved as submitted.

Treasurer's Report – Joyce Schlote

The Treasurer's report of Assets and Profit and Loss was emailed to all members.

Horticulture Report—Colleen Miko: MG Program Coordinator

The November Horticultural report was emailed to all board members.

STANDING COMMITTEE REPORTS:

Nominating Committee: no report filed.

Audit Committee: no report filed.

Finance Committee: report was distributed at this meeting.

SPECIAL COMMITTEE REPORTS:



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Plant Sale Committee: no report filed.

Plant Salvage Committee: no report filed.

Merchandizing Committee: no report filed.

FOUNDATION BUSINESS:

- 1. Interest Survey Input next steps.** Donna Rae has put the interest survey onto a google sheet to send out to new MGs that didn't fill one out as well as all other MGs who might be interested. This will occur after the first of the year.
- 2. Election of Treasurer 2018-19.** Tom moved, Donna Rae seconded to elect Vickie Richter. Approved unanimously.
- 3. Finance Committee Report.** Linda distributed a report and explained how the income assets that are left over at end of the year will be allocated. The finance committee also makes projections on what we will spend in various areas. They met last month and discussed the goals that have been in development. Out of that discussion has come the suggestion to adopt a "matching fund" account. That amount would be advanced to an entity like a garden. The Emergency Reserve account would set aside \$500 for each of the four demonstration gardens. The garden would be able to tap \$1 of its matching fund account for every \$1 it raises from outside sources. If the extra funds are not needed, they would be rolled over to supplement the garden's 2019 ordinary budget. This is a new concept and is meant to spur thought among board members before the next meeting when the budget will be adopted.
- 4. The Proposed Budget.** Joyce reviewed the income and expense areas of the 2018 budget and she welcomed any questions. The final budget will be adopted at the January meeting.
- 5. Seminar Ticket Sales Proposal.** Since this is the first year that admission will be charged for seminars, Donna Rae offered the suggestion of buying a ticket of six passes for the price of five. She explained how the process of collecting admission would work. Discussion followed about the way in which seasonal tickets could be used for admitting other individuals or given to someone in case the buyer was going to be absent. Tom moved that we try this system this year. Joyce seconded. Approved.
- 6. Adoption of 2018-21 Goals.** Marcia explained how the goals were created. Discussion followed over how income or net income is defined? Where will the increased income go? How will it support new community outreach. Colleen related that she got the feeling that interns wanted to have increased mentorship that would last beyond the end of training. That role could fall on board members and other experienced MGs who would be interested. Donna Rae said she plans to attend every class this year as foundation president to make contact with those in training and she will invite other board members to accompany her in order to make a closer connection.
- 7. Reflections and Celebrations.** Marcia reflected on past year and thanked everyone for their support.
- 8. Passing of the Gavel.** Marcia gave the gavel to the incoming president, Donna Rae George.



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ANNOUNCEMENTS

1. Seminar Co-Chairs and Merchandizing Chair Status. Spirit Wear Chair was filled, the Merchandise position was not

2. Great Give Chairman: Donna Rae and Jim Rodman have volunteered to be co-chairmen. They will target a specific project (irrigation) for all the donations that are received. Discussion: How will it be determined which garden will receive or how much? It was generally felt that this money could be available for 2018 or 2019. There will be opportunities to flesh out the goals and methods of how to measure the success in future meetings.

3. Sponsorship Project. Mike spoke a little about sponsorships. He shared the main flyer that he is giving to all potential sponsors. He started contacting businesses in September/October. Admiral Theatre became a sponsor immediately. He requested that everyone pass along any suggestions for businesses that might be interested. We already have a brand that is positive and popular and historical. With sponsorships, we could expand the event to a larger facility (i.e. President hall) which would offer more opportunities for educational demonstrations and room for sponsors to have a presence.

Meeting was adjourned at 3:25 pm.

Next Meeting is Monday January 15 at 1:00pm